

Tenant's Report for Missing Belongings

Date: [Insert Date]

From: [Tenant's Name]

Address: [Tenant's Address]

To: [Landlord's Name]

Subject: Report of Missing Belongings

Dear [Landlord's Name],

I hope this message finds you well. I am writing to report some belongings that have gone missing from my apartment located at [Apartment Address]. I noticed the items were missing on [Date of Discovery].

The missing items include:

- [Description of Item 1]
- [Description of Item 2]
- [Description of Item 3]

I would appreciate your assistance in locating these items or advice on the next steps I should take. If you have any information regarding their whereabouts, please let me know.

Thank you for your prompt attention to this matter.

Sincerely,

[Tenant's Name]

[Tenant's Contact Information]