

Floor Condition Evaluation Report

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

We hope this message finds you well. As part of our ongoing commitment to ensuring safe and comfortable living conditions for our tenants, we have conducted a thorough evaluation of the floor conditions in your unit.

Evaluation Summary:

- **Unit Number:** [Insert Unit Number]
- **Floor Type:** [Insert Floor Type]
- **Condition:** [Insert Condition Details]
- **Recommended Actions:** [Insert Recommended Actions]

Please review the findings above and feel free to reach out if you have any questions or require further assistance regarding the floor condition in your unit.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]