

# Feedback Request for Community Outreach Evaluation

Dear [Recipient's Name],

We hope this message finds you well. As part of our ongoing efforts to enhance our community outreach initiatives, we are seeking your valuable feedback regarding our recent program, [Program Name], held on [Date].

Your insights are crucial in helping us understand the impact of our efforts and improve our services to better serve the community.

We would appreciate it if you could take a few moments to answer the following questions:

- What did you find most beneficial about the program?
- Were there any aspects of the program that could be improved?
- Do you have any suggestions for future outreach initiatives?

Please feel free to respond via email or by filling out the attached feedback form. Your responses will be kept confidential and will greatly assist us in our evaluation.

Thank you for your time and support.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]