

Request for Promotion to Premium Membership

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Recipient Name]

[Business Association Name]

[Association Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally request a promotion to the premium membership level within [Business Association Name]. As a current member since [Join Date], I have greatly benefited from the resources and community provided by the association.

In light of my active participation, including [briefly mention any specific contributions or participation], I believe that upgrading my membership will allow me to further contribute and leverage additional resources available at the premium level.

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]