

Training Workshop Registration Acknowledgment

Date: [Insert Date]

Dear [Participant's Name],

We are pleased to confirm your registration for the upcoming training workshop titled "[Workshop Title]", scheduled for [Insert Date] at [Insert Location].

Your participation is important to us, and we look forward to engaging with you during this event. Below are the workshop details:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Location]

Please feel free to reach out if you have any questions or require further information.

Thank you for registering, and we look forward to seeing you at the workshop!

Sincerely,

[Your Name]

[Your Title]

[Your Organization]