

# Scholarship Inquiry

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Organization's Name]  
[Organization's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am reaching out to inquire about the scholarship opportunities offered by [Organization's Name]. As a dedicated student with a passion for [Your Field/Study], I am eager to explore ways to further my education and contribute positively to our community.

I would appreciate any information you could provide regarding available scholarships, application deadlines, and eligibility requirements. Your organization's commitment to supporting education is inspiring, and I would be grateful for the opportunity to apply for assistance to help achieve my academic goals.

Thank you for your time and consideration. I look forward to your response.

Sincerely,  
[Your Name]