

Advisory Notice: Policy Change

Date: [Insert Date]

To: [Association Members/Specific Member Names]

Dear [Member Name/Association Members],

We are writing to inform you of an important change to our association's policy regarding [specific policy change topic]. This decision was made after careful consideration and aligns with our commitment to [association goals/values].

The key changes are as follows:

- [Change 1 Description]
- [Change 2 Description]
- [Change 3 Description]

These changes will take effect on [effective date]. We encourage all members to review the new policy in detail, which will be available on our website at [website link].

If you have any questions or concerns, please do not hesitate to reach out to us at [contact information]. We value your input and are here to support you during this transition.

Thank you for your attention to this matter and for your continued participation in our association.

Sincerely,

[Your Name]

[Your Position]

[Association Name]

[Contact Information]