

Important Notice to Residents

Date: [Insert Date]

Dear Residents,

We are reaching out to you regarding a recent concern about pest activity in our community. It has come to our attention that there have been sightings of pests in certain areas of the premises.

Your health and safety is our top priority, and we are taking immediate steps to address this issue. We have scheduled a professional pest control service to conduct a thorough inspection and treatment of the affected areas. The service will take place on [Insert Date] at [Insert Time].

We kindly ask that you secure any personal items and keep windows and doors closed during this time. If you notice any pest activity in your unit, please report it to the management office as soon as possible.

Thank you for your cooperation and understanding in this matter. We will keep you updated on any further developments.

Sincerely,

[Your Name]

[Your Title]

[Property Management Company]

[Contact Information]