

# Attention All Occupants

Dear Residents,

We would like to inform you that a pest management treatment will be conducted in the building on **[Date]** at **[Time]**. This treatment is essential to ensure a safe and pest-free environment for all occupants.

Please take the following precautions:

- Ensure all food items are properly stored or disposed of.
- Clear areas around baseboards and furniture.
- Keep pets in a safe area away from treated zones.

We appreciate your cooperation. If you have any questions or concerns, feel free to contact the management office.

Thank you for your attention.

Sincerely,

[Your Name]

[Your Position]

[Building/Management Company Name]

[Contact Information]