

Subject: Sponsorship Request for Our Annual Cultural Festival

[Your Name]

[Your Position]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Sponsor's Name]

[Sponsor's Title]

[Sponsor's Company]

[Company Address]

[City, State, Zip Code]

Dear [Sponsor's Name],

We are excited to announce our upcoming Annual Cultural Festival, scheduled to take place on [date] at [location]. This festival celebrates our diverse cultural heritage through art, music, dance, and culinary experiences and typically attracts [number] of attendees from [community/region].

We are reaching out to invite [Sponsor's Company] to be a key sponsor for this year's event. Your support will not only help us bring together our vibrant community but also provide your brand with valuable visibility and engagement opportunities.

As a sponsor, you will receive:

- Logo placement on festival marketing materials
- On-site branding and promotional opportunities

- Free booth space to showcase your products
- Complimentary tickets to the festival

We would love to discuss the different sponsorship levels available, ranging from [amount] to [amount], to find the perfect fit for [Sponsor's Company]. Your partnership could play a significant role in the success of this event and fostering cultural appreciation in our community.

Please let us know a convenient time for us to meet and discuss this exciting opportunity further. Thank you for considering this request, and we hope to partner with you for a memorable festival.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]