

# Partnership Request for Charity Event Support

[Your Name]

[Your Title]

[Your Organization Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to you on behalf of [Your Organization Name], a dedicated nonprofit organization committed to [briefly explain your mission and goals]. We are excited to announce our upcoming charity event, [Event Name], scheduled for [Event Date] at [Event Location].

This year, we aim to [describe the purpose of the event, the cause it supports, and your goals]. We believe that with the right partnerships, we can maximize our impact and reach our goals.

We would be grateful for your support as a partner for this event. Your organization has a strong reputation for [mention any relevant achievements or community involvement], and we believe that together, we can make a significant difference in our community.

We are seeking sponsorship in the form of [describe the type of support you are looking for, e.g., financial contributions, in-kind donations, volunteers]. In return, we will ensure your organization receives [mention any promotional benefits, media exposure, etc.], as a way to showcase our partnership and demonstrate your commitment to social responsibility.

We would love to discuss this opportunity with you further and explore how we can work together. Please feel free to contact me directly at [Your Phone Number] or [Your Email Address]. Thank you for considering this partnership opportunity and for your continued support of our mission.

Warm regards,

[Your Name]

[Your Title]

[Your Organization Name]