

# Annual Budget Proposal for Travel and Competitions

Date: [Insert Date]

To: [Club Committee/Board Name]

From: [Your Name]

Subject: Proposal for Annual Budget for Travel and Competitions

## Introduction

Dear [Club Committee/Board Name],

I am writing to propose the annual budget for our club's travel and competition expenses for the upcoming year. This funding is crucial for ensuring our members have the opportunity to participate in various competitions and represent our club successfully.

## Proposed Budget Breakdown

Item	Estimated Cost
Travel Expenses	[Estimated Cost]
Accommodation	[Estimated Cost]
Competition Fees	[Estimated Cost]
Food Allowance	[Estimated Cost]
Miscellaneous	[Estimated Cost]

## Total Proposed Budget

Total: [Total Estimated Cost]

## Conclusion

We believe that this budget will not only support our members in their competitive endeavors but also promote the club's visibility and reputation in the community. We appreciate your consideration of this proposal and look forward to your favorable response.

Thank you for your time and support.

Sincerely,

[Your Name]

[Your Position]

[Club Name]