

Invitation to Club Safety Procedure Training

Dear [Member's Name],

We are pleased to invite you to our upcoming Club Safety Procedure Training session. This training is essential for ensuring the safety and well-being of all members.

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location]

During this session, we will cover:

- Emergency response procedures
- Basic first aid training
- Personal safety tips

It is mandatory for all members to attend. Please RSVP by [RSVP Date] to confirm your participation.

Thank you for your attention to this important matter.

Best regards,

[Your Name]

[Your Position]

[Club Name]

[Contact Information]