

Club Emergency Preparedness Drill Reminder

Dear [Club Members/Team],

This is a reminder about our upcoming Emergency Preparedness Drill scheduled for [Date] at [Time]. Please make sure to participate as it is crucial for ensuring everyone's safety.

Location: [Location/Address]

Agenda:

- Introduction and Safety Briefing
- Emergency Procedures Review
- Practice Activities
- Q&A Session

Please wear appropriate attire and bring any necessary materials. Your participation is vital for the success of this drill.

Thank you for your attention!

Best Regards,

[Your Name]

[Your Position]

[Club Name]

[Contact Information]