

Dear [Club Members/Team],

We are excited to announce our transition to a more digital-focused club experience! This comes with a roadmap designed to enhance our activities and engagement.

Transition Roadmap

1. **Phase 1: Research & Planning** (Dates: [Start Date] - [End Date])
2. **Phase 2: Platform Selection** (Dates: [Start Date] - [End Date])
3. **Phase 3: Training & Onboarding** (Dates: [Start Date] - [End Date])
4. **Phase 4: Launch & Feedback** (Date: [Launch Date])

We value your input and will be holding meetings during each phase to gather feedback and ensure seamless integration.

Thank you for your continued support. Let's make this transition smooth and successful together!

Best Regards,
[Your Name]
[Your Position]
[Club Name]