

Plumbing Maintenance Request

Date: [Insert Date]

To: [Landlord/Property Manager Name]

Address: [Landlord/Property Address]

From: [Tenant Name]

Address: [Tenant Address]

Subject: Request for Plumbing Maintenance

Dear [Landlord/Property Manager Name],

I hope this message finds you well. I am writing to request plumbing maintenance for the property I am currently renting at [Insert Property Address].

Details of the issue:

- Nature of the problem: [Describe the plumbing issue, e.g., leak, clogged drain]
- Location: [Specify where the issue is occurring, e.g., kitchen, bathroom]
- When the issue was first noticed: [Insert date]

It would be greatly appreciated if you could arrange for a maintenance visit at your earliest convenience. Please let me know when a plumber can be expected.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Contact Information]