

Dear Active Members,

We are excited to announce the upcoming retirement event for our esteemed member, [Member's Name]. Join us in celebrating their remarkable journey and contributions to the club.

Event Details:

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Venue]

Please RSVP by [Insert RSVP Date] to ensure a memorable farewell.

Let's come together to honor our retiree and share our fondest memories!

Warm regards,

[Your Name]

[Your Position]

[Club Name]