

# Request for Garage Door Repair

Date: [Insert Date]

To: [Landlord/Property Manager's Name]  
[Landlord/Property Manager's Address]  
[City, State, Zip Code]

Dear [Landlord/Property Manager's Name],

I hope this message finds you well. I am writing to formally request a repair of the garage door at my residence located at [Your Address]. I have noticed that [describe the issue, e.g., the door is not opening properly, there are unusual noises, etc.].

This issue has been causing [briefly describe any problems arising from the issue, if applicable, e.g., difficulty accessing the garage, safety concerns, etc.]. I kindly ask that this matter be addressed at your earliest convenience to ensure the continued safety and functionality of the premises.

Please let me know how you would like to proceed with scheduling the repair. Thank you for your attention to this matter.

Best regards,  
[Your Name]  
[Your Contact Information]