Complaint Regarding Delayed Garage Door Repair

Your Name Your Address City, State, Zip Code Email Address Phone Number Date

Recipient's Name Company Name Company Address City, State, Zip Code

Dear [Recipient's Name],

I am writing to formally complain about the delayed repair of my garage door, which was scheduled on [original appointment date]. Despite multiple follow-ups, the issue remains unresolved, and no clear communication has been provided regarding the delay.

This extended delay is causing significant inconvenience to my daily routine. I would appreciate your immediate attention to this matter and a prompt response with a new repair date.

Thank you for your attention and cooperation.

Sincerely, [Your Name]