

Dear [Tenant's Name],

Thank you for reaching out regarding the garage issue you reported on [Date]. We have received your concerns and would like to acknowledge the receipt of your report.

We are currently reviewing the situation and will work to address the problem as soon as possible. If you have any further details or questions, please do not hesitate to reach out to us.

Thank you for your patience and understanding.

Best regards,

[Your Name]

[Your Position]

[Company/Organization Name]

[Contact Information]