# Important: Update Your Emergency Contact Details

Dear [Member's Name],

We hope this message finds you well. To ensure your safety and well-being, we are reaching out to request that you update your emergency contact details.

Please take a moment to provide us with the names and contact information of individuals we can reach in case of an emergency.

## How to Update Your Details:

- Visit our member portal at [Website URL].
- Log in using your member credentials.
- Navigate to the 'Emergency Contact Information' section.
- Update your details and save the changes.

If you have any questions or require assistance, feel free to contact us at [Contact Information].

Thank you for your prompt attention to this important matter.

Sincerely,

[Your Organization Name]
[Your Organization Contact Information]