

Club Grievance Letter

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Club Name]

[Club Address]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing on behalf of [Your Club Name] to formally address some grievances concerning the recent resource allocation decisions made during the last meeting.

It has come to our attention that the allocation of resources has not been equitable and has disproportionately affected our club's ability to achieve its goals for the current season. Specifically, we are concerned about:

- The reduction of funds allocated to our club despite our growing membership and participation in events.
- The lack of access to essential facilities and equipment required for our activities.
- The insufficient communication regarding the criteria used for resource distribution.

We believe that with a more transparent and fair allocation process, our club can contribute significantly to [Club/Organization's Goals]. We kindly request a meeting to discuss these issues and explore potential solutions that would benefit all parties involved.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Club Name]

[Your Contact Information]