

Training Workshop Reservation Confirmation

Dear [Participant's Name],

Thank you for your interest in our upcoming club training workshop scheduled for [Date]. We are pleased to confirm your reservation.

Workshop Details:

- **Date:** [Date]
- **Time:** [Start Time] - [End Time]
- **Location:** [Venue/Address]
- **Facilitator:** [Facilitator's Name]

Please arrive at least [10-15 minutes] early for registration. If you have any questions or need further assistance, feel free to contact us at [Contact Information].

We look forward to seeing you at the workshop!

Best regards,

[Your Name]

[Your Position]

[Club Name]

[Contact Information]