

# Letter for Club E-Resource Access Procedure

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are pleased to inform you about the access procedure for the e-resources available to members of the [Club Name]. As a valued member, you can take advantage of various online resources to enhance your experience.

## Access Procedure:

1. Visit our official website: [Website URL]
2. Log in using your member credentials.
3. Navigate to the "e-Resources" section.
4. Select the desired resource you wish to access.
5. Follow the on-screen instructions to gain access.

If you experience any difficulties during the process, please do not hesitate to contact us at [Contact Email or Phone Number]. We are here to assist you.

Thank you for your continued membership and support.

Sincerely,

[Your Name]

[Your Position]

[Club Name]

[Contact Information]