

# Club Travel Itinerary Confirmation

Date: [Date]

To: [Member's Name]

From: [Club Name]

Subject: Confirmation of Your Travel Itinerary for Upcoming Cultural Festival

Dear [Member's Name],

We are pleased to confirm your travel itinerary for the upcoming cultural festival, [Festival Name], scheduled from [Start Date] to [End Date]. Please find the details of your travel plan below:

## Travel Details

- **Departure Date:** [Departure Date]
- **Return Date:** [Return Date]
- **Departure Location:** [Departure Location]
- **Arrival Location:** [Arrival Location]

## Accommodation Details

- **Hotel Name:** [Hotel Name]
- **Check-in Date:** [Check-in Date]
- **Check-out Date:** [Check-out Date]
- **Hotel Address:** [Hotel Address]
- **Contact Number:** [Hotel Contact Number]

## Itinerary Highlights

- [Activity 1: Date & Time]
- [Activity 2: Date & Time]
- [Activity 3: Date & Time]

We look forward to experiencing the rich culture and festivities together. If you have any questions, please feel free to reach out.

Best Regards,

[Your Name]

[Your Position]

[Club Name]

[Contact Information]