

# Travel Itinerary Confirmation

Dear [Participant's Name],

We are pleased to confirm your travel itinerary for the upcoming charity event organized by [Club Name]. Please find the details of your travel arrangements below:

## Travel Details

- **Event Date:** [Event Date]
- **Departure Location:** [Departure Location]
- **Departure Date & Time:** [Departure Date & Time]
- **Return Location:** [Return Location]
- **Return Date & Time:** [Return Date & Time]

## Accommodation Details

- **Hotel Name:** [Hotel Name]
- **Check-in Date:** [Check-in Date]
- **Check-out Date:** [Check-out Date]
- **Address:** [Hotel Address]
- **Reservation Number:** [Reservation Number]

## Contact Information

If you have any questions or need further assistance, please contact us at:

- **Email:** [Email Address]
- **Phone:** [Phone Number]

Thank you for your participation in this worthy cause. We look forward to seeing you at the event!

Sincerely,  
[Your Name]  
[Your Position]  
[Club Name]