

Subject: Request for Freelancer Business Account Setup

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request the setup of a business account on your freelancer platform.

As a professional freelancer specializing in [your area of expertise], I believe that having a dedicated business account will help streamline my operations and better showcase my skills to potential clients.

Please let me know the necessary steps and documents required to initiate this process. I appreciate your assistance and look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Business Name]