

Invitation to Be Our Guest Speaker

Dear [Speaker's Name],

On behalf of [Club Name], we are delighted to invite you to be a guest speaker at our upcoming community outreach event scheduled for [Date] at [Location]. Your expertise in [Relevant Topic] would greatly benefit our members and the community.

The event will commence at [Time] and aims to [Briefly describe the purpose of the event]. We would be honored if you could share your insights and experiences with us.

Please let us know if you can join us, as we would love to accommodate your schedule. We look forward to the possibility of collaborating with you to make a positive impact in our community.

Thank you for considering our invitation.

Sincerely,

[Your Name]

[Your Position]

[Club Name]

[Contact Information]