

Scheduled Exit Walkthrough Notice

Dear [Tenant's Name],

We hope this message finds you well. As your scheduled exit date approaches, we would like to inform you that an exit walkthrough has been arranged to ensure a smooth transition.

Walkthrough Details:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Property Address]

During the walkthrough, we will assess any necessary repairs and address any questions or concerns you may have regarding your security deposit.

Please ensure that all personal belongings are removed prior to the walkthrough.

If you are unable to attend at the scheduled time, please contact us at [Your Phone Number] or [Your Email] to reschedule.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]