

# Move-Out Inspection Date Confirmation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Landlord/Property Manager's Name]

[Property Management Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Landlord/Property Manager's Name],

I am writing to confirm the scheduled date for my move-out inspection. As discussed, the inspection is set for [Insert Date and Time].

Please let me know if there are any specific items or areas you would like me to address prior to the inspection.

Thank you for your attention to this matter.

Sincerely,

[Your Name]