

Partnership Inquiry

Your Name
Your Position
Your Club Name
Your Club Address
City, State, Zip Code
Email Address
Phone Number
Date

Recipient Name
Recipient Position
Recipient Club Name
Recipient Club Address
City, State, Zip Code

Dear [Recipient Name],

I hope this message finds you well. I am writing to you on behalf of [Your Club Name], as we are interested in exploring a potential partnership with [Recipient Club Name]. We believe that a collaboration between our clubs could yield significant benefits for our members and the community at large.

At [Your Club Name], we focus on [briefly describe your club's mission and activities]. We admire the work that [Recipient Club Name] has done in [mention any relevant activities or initiatives of the recipient club] and believe that by joining forces, we can enhance our offerings and create impactful opportunities for our members.

We would love the opportunity to discuss this partnership further. I am available for a meeting at your convenience, either in person or virtually. Please let me know a suitable time for you.

Thank you for considering this proposal. I look forward to hearing from you soon.

Sincerely,
[Your Name]
[Your Position]
[Your Club Name]