

# Participation Request for Club Board Meeting

Date: [Insert Date]

To: [Board Member's Name]

From: [Your Name]

Subject: Request for Participation in Upcoming Board Meeting

Dear [Board Member's Name],

I hope this message finds you well. I am writing to express my interest in participating in the upcoming board meeting scheduled for [Insert Date] at [Insert Time]. As a member of [Club Name], I believe that my insights and contributions could be beneficial to our discussions.

During the meeting, I would like to share my thoughts on [specific topic or agenda item], along with some ideas on [mention any relevant suggestions or initiatives].

Please let me know if there is a formal process to follow, or any specific information you would need from me prior to the meeting. I appreciate your consideration and look forward to the opportunity to contribute.

Thank you for your attention.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Position, if applicable]