

Club Membership Cancellation Confirmation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Club Name]

[Club Address]

[City, State, ZIP Code]

Dear [Club Manager's Name],

I am writing to formally confirm the cancellation of my membership at [Club Name], effective immediately. My membership number is [Membership Number].

Thank you for the experiences and opportunities I have had during my time as a member. I appreciate the efforts of the staff and the community. Please confirm the receipt of this cancellation.

Best regards,

[Your Name]