

Club Membership Cancellation Acknowledgment

Date: [Insert Date]

Dear [Member's Name],

We have received your request for the cancellation of your club membership. This letter serves as an acknowledgment of your request.

Your membership will be officially canceled as of [Insert Cancellation Date]. If there are any outstanding dues or fees, please ensure they are settled by that date.

We appreciate your time as a member of our club and hope you enjoyed your experience. If you have any feedback or would like to discuss this further, please do not hesitate to reach out.

Thank you for being a part of our community.

Sincerely,

[Your Name]

[Your Position]

[Club Name]

[Contact Information]