

Liability Waiver Review

Date: [Insert Date]

To: [Insert Recipient's Name]

Address: [Insert Recipient's Address]

Dear [Recipient's Name],

We are writing to confirm the review of the liability waiver for the upcoming community event scheduled for [Insert Event Date]. The waiver has been designed to protect all parties involved and to ensure that participants understand the risks associated with the event.

Enclosed, please find our recommendations for modifications to the waiver:

- Clarification of the event activities and associated risks.
- Inclusion of a signature line for participants and emergency contact information.
- Details regarding medical treatment and release of information.

We advise reviewing these points and incorporating the changes to ensure a comprehensive and enforceable waiver. Please feel free to reach out if you have any questions or require further assistance.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]