

# International Service Announcement

Date: [Insert Date]

To: Our Valued Suppliers

Dear [Supplier Name],

We are writing to inform you about an important update regarding our international service operations. As part of our commitment to improving our supply chain efficiency, we are implementing changes that will affect our collaboration.

Effective [Insert Effective Date], the following changes will be in place:

- [Change 1: Brief Description]
- [Change 2: Brief Description]
- [Change 3: Brief Description]

We believe these changes will enhance our partnership and streamline our processes. We appreciate your support and understanding during this transition.

If you have any questions or require further clarification, please do not hesitate to contact us at [Insert Contact Information].

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]