

International Service Alert

Date: [Insert Date]

To: [Partner Name]

Subject: Service Alert Notification

Dear [Partner Name],

We hope this message finds you well. We are writing to inform you of an important service alert affecting our international operations.

Service Issue: [Brief description of the issue]

Impact: [Outline how this might affect partners and services]

Expected Resolution: [Provide details on the expected timeline for resolution]

We understand the importance of our services to your operations and are committed to resolving this issue as quickly as possible. We appreciate your understanding and cooperation.

If you have any questions or require further information, please do not hesitate to reach out to us at [Contact Information].

Thank you for your attention to this matter.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]