

International Service Advisory

Date: [Insert Date]

To: [Distributor Name]

Address: [Distributor Address]

Subject: Service Advisory for [Product/Service Name]

Dear [Distributor Name],

We hope this message finds you well. We are reaching out to inform you about important updates regarding our [product/service name]. As an esteemed distributor of our brand, your partnership is vital in ensuring customer satisfaction and product integrity.

As per our latest quality assurance protocols, we have identified certain aspects requiring attention:

- Issue 1: [Brief description of the issue]
- Issue 2: [Brief description of the issue]
- Recommended Action: [Guidelines or actions to address the issues]

We kindly ask you to relay this information to your team and take the necessary steps to ensure compliance. Our customer support team is available for any queries or assistance you may require.

Thank you for your continued cooperation and dedication.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]