Tenant Maintenance Request Follow-Up

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Landlord/Property Manager's Name]

[Property Management Company]

[Company Address]

[City, State, Zip Code]

Dear [Landlord/Property Manager's Name],

I hope this message finds you well. I am writing to follow up regarding my maintenance request submitted on [original request date] concerning [brief description of the issue]. As of today, I have not received any updates, and the concern remains unaddressed.

The issue has begun to [explain any new developments or persistence of the problem], which has affected my living conditions. I appreciate your attention to this matter and kindly ask for an update on when I might expect a resolution.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]