

Data Plan Usage Update

Dear [Recipient's Name],

We hope this message finds you well. We are writing to provide you with an update on your data plan usage for the current billing cycle.

Usage Summary

As of [Date], here is a summary of your data usage:

- Data Plan Allowance: [XXX GB]
- Data Used: [XXX GB]
- Remaining Data: [XXX GB]

Please note that your billing cycle runs from [Start Date] to [End Date].

Important Reminders

If you reach your data limit, you will be charged for overages according to your plan. To avoid any unexpected charges, consider upgrading your plan if you anticipate exceeding your limit.

Contact Us

If you have any questions or need assistance, please feel free to reach out to our customer service team at [Customer Service Phone Number] or [Customer Service Email].

Thank you for choosing [Company Name]. We appreciate your business!

Sincerely,

[Your Name]

[Your Position]

[Company Name]