

# Acknowledgment for Non-Continuation

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We acknowledge the receipt of your notice regarding the non-continuation of your [specific agreement, contract, service, etc.]. We appreciate your communication and understand your decision.

Please know that we value the time and effort you have contributed during your engagement with us. If there are any further details or assistance you require from our side, do not hesitate to reach out.

Thank you for your association with us, and we wish you all the best for your future endeavors.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]