

# Grievance Redressal for Product Dissatisfaction

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Customer Service Manager],

I am writing to formally lodge a grievance regarding my dissatisfaction with [Product Name], which I purchased on [Purchase Date] from [Store/Website Name]. My order number is [Order Number].

Unfortunately, the product has not met my expectations due to [briefly explain the issue, e.g., defects, performance issues, etc.]. Despite my attempts to address this problem by [mention any previous actions taken, e.g., contacting customer service, returning the product, etc.], I have not received a satisfactory resolution.

In light of the above, I kindly request [state your desired remedy, e.g., a refund, replacement, etc.]. I believe this action would be fair given the circumstances and would restore my faith in your company.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]