

Service Cancellation Notice

Date: [Insert Date]

Dear [Customer's Name],

We are writing to inform you of the cancellation of your service effective [Insert Cancellation Date]. This decision comes as a result of our newly implemented policy regarding [briefly mention the policy changes].

We appreciate your understanding in this matter and want to assure you that we are committed to providing the best possible service under these new guidelines. If you have any questions or wish to discuss your options moving forward, please feel free to contact us at [Insert Contact Information].

Thank you for your understanding and support.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Contact Information]