

Apartment Delivery Announcement

Date: [Insert Date]

Dear [Tenant's Name],

We are pleased to announce that your new apartment at [Apartment Address] is ready for delivery. We appreciate your patience during this process and are excited for you to begin your new chapter.

Delivery Details:

- **Move-in Date:** [Insert Move-in Date]
- **Time:** [Insert Time]
- **Contact Person:** [Insert Name]
- **Phone Number:** [Insert Phone Number]

Please ensure that you bring the necessary identification and relevant documents to complete the move-in process.

We look forward to welcoming you to your new home!

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]