

Request to Pause Magazine Subscription

To Whom It May Concern,

I hope this message finds you well. I am writing to request a temporary pause on my magazine subscription for [Magazine Name]. My subscription details are as follows:

- Name: [Your Name]
- Address: [Your Address]
- Subscription ID: [Your Subscription ID]

Due to [brief reason for pause], I would like to pause my subscription for [duration of pause]. I kindly ask you to confirm my request and let me know if you require any further information.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Email]

[Your Phone Number]