

# Request for Annual Fee Waiver

Date: [Insert Date]

Dear [Member's Name],

We are thrilled to welcome you as a new member of [Organization/Club Name]. As you begin your journey with us, we want to ensure that your experience is nothing short of exceptional.

To further support your integration into our community, we are pleased to offer you the opportunity to apply for a waiver of your annual membership fee for the upcoming year. This waiver is designed to provide you with the chance to fully engage with our offerings without any financial barrier.

To apply for the fee waiver, please complete the attached form and return it to us by [Insert Deadline]. Should you have any questions or require assistance during this process, feel free to reach out to our office.

We value your involvement and look forward to seeing the positive impact you will bring to our community.

Warm regards,

[Your Name]

[Your Title]

[Organization/Club Name]

[Contact Information]