

Service Request Status Notification

Dear [Customer Name],

We hope this message finds you well. We are writing to update you on the status of your service request submitted on [Submission Date].

Your request ID is: **[Request ID]**

Status: **[Current Status]**

We appreciate your patience as we work to resolve your issue. Our team is currently [provide brief details about the progress or next steps]. We anticipate that you will receive further updates by [Expected Update Date].

If you have any questions or require additional information, please do not hesitate to contact us at [Contact Information].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]