

Service Request Confirmation

Dear [Customer Name],

Thank you for reaching out to us. We have received your service request submission on [Date].

Your request details are as follows:

- Request ID: [Request ID]
- Service Type: [Service Type]
- Description: [Description]
- Submitted On: [Submission Date]

We will review your request and get back to you within [Response Timeframe]. If you have any questions, please feel free to contact us at [Contact Information].

Thank you for choosing our services!

Sincerely,

[Your Company Name]

[Your Company Contact Information]