

Pool Care Maintenance Reminder

Dear [Tenant's Name],

This is a friendly reminder that routine maintenance for the pool will take place on [Date] at [Time]. Please ensure that the pool area is clear of personal belongings to facilitate the maintenance process.

We appreciate your cooperation in helping us keep the pool safe and enjoyable for all tenants.

If you have any questions or concerns, please feel free to contact us at [Contact Information].

Thank you!

Sincerely,
[Your Name]
[Your Title/Position]
[Property Management Company]