

Account Balance Notification

Dear [Account Holder's Name],

We are writing to inform you that your account with us has been inactive for a period of [insert duration]. The current balance of your account is [insert balance].

To keep your account active and avoid any potential fees, we recommend making a transaction or contacting us to discuss your account further.

If you have any questions or need assistance, please do not hesitate to reach out to our customer service team at [insert contact information].

Thank you for being a valued customer.

Sincerely,

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]